

## **WICHITA FALLS REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN**

Wichita Falls Regional Airport (SPS) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to the Airports Administrator, Jon Waltjen at [jon.waltjen@wichitafallstx.gov](mailto:jon.waltjen@wichitafallstx.gov). Wichita Falls Regional Airport is filing this plan with the Department of Transportation because it is a commercial airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, Wichita Falls Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide procedures established by CBP following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

### **Airport Information**

Name of Airport: Wichita Falls Regional Airport (SPS)

Name and title of person preparing the plan: Jon Waltjen, Airports Administrator

Preparer contact number: 940-855-3623

Preparer contact e-mail: [jon.waltjen@wichitafallstx.gov](mailto:jon.waltjen@wichitafallstx.gov)

Date of submission of plan: 29 July 2022

Airport Category:  Small Hub

### **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Envoy Manager at 940-851-0613 or [jose.antonio.morales@aa.com](mailto:jose.antonio.morales@aa.com) for assistance.

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Wichita Falls Regional Airport currently has 2 Jet Bridges to operate and safely deplane passengers from air carrier aircraft to terminal secure area if aircraft is parked at either of the 2 gates. Airport personnel are trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Wichita Falls Regional Airport are under common use gate leases permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

**Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Wichita Falls Regional Airport does not have international passenger processing facilities. We have coordinated with local CBP and have been instructed to not deplane any international aircraft due to not having international arrival processing facilities. Our procedure established with CBP is to contact them with the Airline and flight number upon arrival, then to contact CBP with the same information on departure and verify that no one had deplaned.

**Public Access to the Emergency Contingency Plan**

Wichita Falls Regional Airport will provide public access to its emergency contingency plan through posting in a conspicuous location on the airport website ([www.flywichitafalls.net](http://www.flywichitafalls.net))